



# EDULINK PARENTS START UP GUIDE



## What is Edulink One?

This is our exciting new mobile app. We will be using it for a variety of features as we progress through the coming year. These features include:

- Information Collection
- Sending out important letters/communications from the school
- Parent's Evening/Tutor Day booking system
- Signing up for extra-curricular activities

## How do I get Edulink One?

- Through an app you can download to use on your mobile device.

The Edulink One app is available for iOS and Android devices.

## Downloading and Using the App

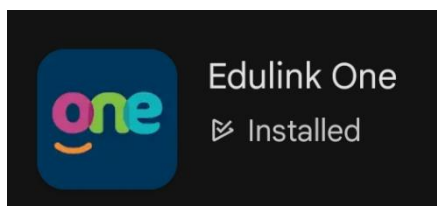
The Edulink One app is available for iOS and Android devices. You can download from these links or search in the App or Play stores.

### Apple App Store

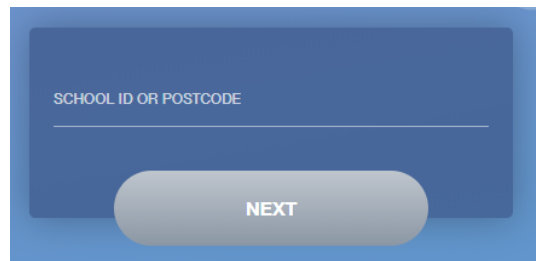
<https://itunes.apple.com/gb/app/edulink-one/id1188809029?mt=8&ign-mpt=uo%3D4>

### Android Google Play

<https://play.google.com/store/apps/details?id=com.overnetdata.edulinkone&hl=en>

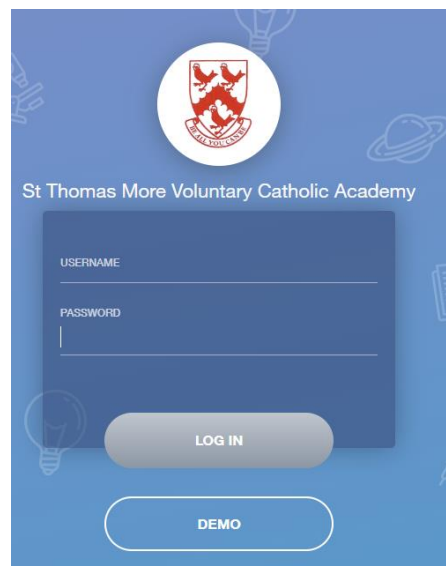


Once you have downloaded the app, open the app and you will be presented with the following screen.

A screenshot of a mobile app interface. It features a dark blue background with a lighter blue rounded rectangle in the center. Inside this rectangle, the text 'SCHOOL ID OR POSTCODE' is displayed above a white input line. Below the input line is a grey rounded button with the word 'NEXT' in white capital letters.

You will need to enter the **School ID** which is our postcode **HU4 7NP** and then press next.

You will then be presented with the following screen

A screenshot of a mobile app interface for 'St Thomas More Voluntary Catholic Academy'. The background is blue with faint icons of a lightbulb, a planet, and a book. At the top center is the school's crest. Below the crest, the school's name is written. Underneath is a dark blue rounded rectangle containing two white input fields labeled 'USERNAME' and 'PASSWORD'. Below these fields are two buttons: a grey 'LOG IN' button and a white 'DEMO' button with a blue outline.

Your **username** and **password** have been sent out to you by the school.

Once you have filled in the username and password boxes with your login details, click **LOG IN** to get started.

## How do I update information?

On the home screen, choose the update information button (on this demonstration image, it is the purple button to the bottom right hand side).



This section shows you the contact information that the school has on record for yourself and your children.



Here you can review the contact information the school holds for you, but you will also be able to update this with any changes that may occur to this information at any point during the year. When updated information is submitted through Edulink One, this will be picked up by the designated personnel in school in charge of updating records. It will be checked by them and approved.

You will see and be able to select all your children that you have at the school on the left-hand side. On the right-hand side is all the information that we routinely collect on students and will display the information that we currently hold. Please take the time to scroll through the information that is held and change anything that is incorrect. Once you have finished please remember to click the Save button as this will submit the information to the designated person in school to review.

 David Abbey   Jimmy Abbey   Grenetta Abbey	<b>Contact Details</b>													
	Emails <span>+</span>													
	<table border="1"> <thead> <tr> <th>Address</th> <th>Location</th> <th>Main</th> <th>Primary</th> <th></th> </tr> </thead> <tbody> <tr> <td>David@example.com</td> <td>Home</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td></td> </tr> </tbody> </table>	Address	Location	Main	Primary		David@example.com	Home	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
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<small>General Data Protection Regulation 2018: The school has a duty to protect this information and to keep it up to date. The school may be required to share some of the data with the Local Authority and with the DfE.</small>														
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